1 EASA Regulations

In accordance with the EASA Aircrew Regulation – Commission Regulation No. 1178/2011, as amended, iATO Aviation Services has a fully compliant 'Management System' that must be adhered to.

The title 'Management System,' encompasses a number of constructs with the most prominent being the Safety Management System and the Compliance Monitoring Function.

iATO Aviation Services has specified objectives to fulfil under the scope of its Management System in order to maintain the appropriate regulatory compliance. These include:

- Clearly defined lines of responsibility and accountability throughout the organisation, including the direct safety accountability of the Accountable Manager;
- The description and communication of the company Safety Policy;
- The identification of aviation safety hazards, their assessment and the management of associated risks, including taking actions to mitigate the risk and verify their effectiveness;
- Maintaining personnel training to ensure they are competent to perform their tasks;
- Documentation of all Management System key processes;
- A function to enable compliance monitoring against the relevant requirements of the regulations, as amended, and all applicable sub-parts.

2 Principle of Compliance Monitoring

Compliance monitoring enables iATO Aviation Services to verify the performance of the organisation with the respect to control of risk. Audits are performed by nominated and suitably qualified personnel who are independent of the area being audited, in order to ensure on-going compliance.

The compliance monitoring function within iATO Aviation Services operates to:

- Provide a method to allows the accountable manager to be made aware, on a regular basis, of any findings that have arisen from any internal or external audits
- Develop appropriate timescales to close such findings
- Ensure the effectiveness of follow up actions prior to closure of findings
- Allow appropriate audit/inspections to take place based on the risk and complexity of the organisation

- Maintain comprehensive record keeping and documented evidence to support the above
- Monitor the continuous improvement trends and effectiveness of the program
- Maintain qualified personnel particularly those associated with the assessment of risk.

3 Responsibilities – Your Role as an iATO Aviation Services Personnel and Contractors

All personnel must be aware of their responsibilities whilst working for iATO Aviation Services. This briefing document combined with other training materials where appropriate, and the basic management system training received that shall ensure iATO Aviation Services meets the requirements of ORA.GEN.210, the implementing rule that requires the organisation to ensure all personnel are aware of the rules and procedures relevant to the exercise of their duties.

Our procedures, processes and manuals, both management and operational, are intended to be compliant with the applicable regulations. By ensuring that you continue to follow all procedures associated with your tasks, you will help iATO Aviation Services to maintain compliance and achieve key objectives.

All iATO Aviation Services' personnel and contractors shall ensure compliance with all company manuals and procedures. All iATO Aviation Services' personnel shall support required access by the Competent Authority in accordance with ORA.GEN.140.

You are encouraged to remain focused throughout the course of your duties, reporting any safety concerns, or anything else you feel violates safe operating procedures, through the appropriate channels.

Further Reading: Organisation Management System Manual, Operations Manual
References: EASA Aircrew Regulations (EU) No. 1178/2011 as amended.